CONTITUTION AND

BYLAWS OF

LIBERTY UNIVERSITY’S

“LIBERTY ROBOTICS CLUB”

Article I

Name

The name of this organization shall be “Liberty Robotics Club”

Article II

Purpose

The purpose of the Liberty Robotics Club is to give students the opportunity to collaborate on electronics, software, and robotics projects; to be an outlet for creativity; to provide a means for engineering students to meet one another and build relationships; to allow students to practically apply what they are learning in their classes.

Article III

Membership

Section 1: Qualifications

In order to become a member of the Liberty Robotics Club, one must be a student at Liberty University. However, faculty members and engineers from local companies should be encouraged to participate in the club as mentors to the students.

Section 2: Club joining process

Anyone who wishes to become a club member must use a club sign-up form to apply for membership and must be approved by the club’s student vice president, student president, or faculty advisor.

Article IV

Officers

Section 1: Elected Positions

The elected positions are as follows: President, Vice President, Secretary, and Treasurer.

Section 2: Elections

Elections shall be held at the beginning of each fall semester, with the exception of the 2011 school year – during which individuals will be appointed, rather than elected, by the faculty advisor and club president. Any club member may submit their name to be on the ballot for any two elected positions. The candidate with the most votes will be given the position and inherit its duties. If a candidate has the most votes for more than one position, they must choose one position whose duties they would like to fulfill; the other position will then be given to the candidate with the next most votes for that position.

Section 3: Succession during term

All officers must have another person selected to assume the position for the remainder of their term in the unlikely event that the officer must forfeit the position. This extra person is called a dependent.

Section 4: Duties of officers and club advisor

1. The duty of the President
   1. Leader of the club: making final decision on matters with the advice of the other officers and faculty advisor.
   2. Initiates projects: keeps things organized and helps members know what to do.
2. The duty of the Vice President
   1. The vice president will assist the president in his duties and help with the general leadership and management of the club.
3. The duty of the Treasurer
   1. The treasurer will be in charge of the club’s finances and will report to the vice president, president and club advisor.
4. The duty of the Secretary
   1. Takes notes during meetings; helps with the scheduling of events, along with various other duties.
5. The duty of the Club Advisor
   1. Club advisor must be a Liberty faculty member.
   2. The main function of the club advisor is to assist in the decision making process, provide assistance to students when needed, and to ensure that everything is done according to university policy.

Section 5: Removal of officers

Club officers may be removed from their positions if both the president and club advisor deem the action necessary. The removal of the president must be agreed upon by both the vice president and club advisor. If an officer is removed from their position, their successor will not be their dependent, but an election will be held.

Article VI

Meetings

Official club meetings will be held on a weekly basis. The day and time of the official meetings may be voted upon by the club members, and can be changed at any time through majority vote. Meetings are not mandatory, but attendance is highly encouraged. At least one club officer should be in attendance at an official meeting. Unofficial meetings, where students gather to collaborate on projects, can be scheduled at will by club members.

Article VII

Amendments

This constitution may be amended only with the approval of the president and vice president; the faculty advisor must be notified of the changes made.

Amendment I

Beginning in the spring of 2017, elections will be held at the end of the spring semester.